



U.S Department  
of Transportation

**Federal Aviation  
Administration**

Western-Pacific Region  
Airports Division

San Francisco ADO  
831 Mitten Road, Suite  
210  
Burlingame, CA 94010

July 31, 2007

Mr. Carl Honaker  
Airports Director  
County of Santa Clara  
2500 Cunningham Avenue  
San Jose, California 95148

Dear Mr. Honaker:

Airport: South County;  
AIP #3-06-0229-07  
TENTATIVE ALLOCATION

In response to the request by the County of Santa Clara, it is a pleasure to advise you that the Federal Aviation Administration has allocated \$529,000.00 under the Fiscal Year 2007 Airport Improvement Program (AIP) for further development of South County Airport. This project, designated AIP #3-06-0229-07, is programmed only for the following specific development:

Install Miscellaneous NAVAIDS, Install Perimeter Fencing.

This allocation of federal funds is the first step leading to the issuance of a Grant Offer. The amount allocated may be adjusted based on construction bid results, as appropriate. We caution you that this letter does not represent an official Grant Offer. The issuance of a Grant Offer is contingent upon the fact that all applicable federal requirements have been met.

A new one-page AIP grant agreement will be available for your use this fiscal year. The new grant format, together with associated terms and conditions, is intended to streamline your application process and to expedite the approval and issuance of future AIP grants. If you prefer the prior year grant process (multiple page grant), please advise your project manager at the Airports District Office (ADO) to continue operating under the previous grant process for this fiscal year. If you choose to adopt the one-page grant, please return the enclosed Terms and Conditions of Accepting Airport Improvement Program Grants signed and dated by your authorized official.


The streamline process is as follows:

1. The sponsor is expected to submit the same pre-grant information to the ADO that you normally provide under the existing multiple page grant process. These documents include the grant application (SF-424) environmental determination, project sketch, estimates, justification, etc.

2. In lieu of signing the sponsor certifications for each grant application, the sponsor simply signs the terms and conditions once. The terms and conditions contain the sponsor certifications, the sponsor assurances, and the general conditions normally contained in an AIP grant. The FAA retains the right to request an update to a specific sponsor certification for any project on a case by case basis.
3. Once the FAA receives a signed copy of the terms and conditions, the sponsor does not have to submit it again unless the FAA changes the standard documentations contained in the signed documents.
4. Since the terms and conditions contain all current sponsor assurances, certifications and/or general conditions, these documents will be applicable for all future grants. Should any of these conditions change in the future, the FAA will simply send out the new terms and conditions containing the changes. Historically, sponsor assurances, certifications and/or general conditions change about once every 10 years.
5. Once received by the ADO, the signed terms and conditions will simply be incorporated by reference to future one-page grants for that sponsor. Please note special conditions may be added as an attachment causing grants to exceed one page. In addition, the one-page grant will incorporate the grant application and other related documents.
6. The sponsor will receive the one-page grant and return it to the FAA with the appropriate signatures, just as is currently done with the multiple-page grant.

Your project manager, Ms. Gretchen Kelly at (650) 876-2778, extension 623, may contact your airport representative in a few days for the purpose of assuring a clear understanding of all requirements, to establish a realistic work schedule for the project, and to fix a firm date for the acceptance of the grant offer. Failure of the County of Santa Clara to conform to the schedule and Grant Offer date, as established, may result in the withdrawal of this allocation.

Sincerely,



Andrew M. Richards  
Manager, Airports District Office

cc: CADOT