

Jerry

County of Santa Clara Clerk of the Board Transmittal Item Authorization Notice



The Agenda Transmittal Item number 47 that was heard by the Board of Supervisors on 9/14/99 has received the following Board Action:

Authorized submittal of application to Federal Aviation Administration (FAA) for grant funds in the amount of \$650,000 to prepare an Airport Master and Business Plan update for Palo Alto Airport, Reid-Hillview Airport and South County Airport.

Referred to Administration for off-agenda report by October 28, 1999: Review of strategies to be used in development of Airports Business Plan relative to consistency with principles adopted by the Board relating to preservation of quality of life for residents near the airports.

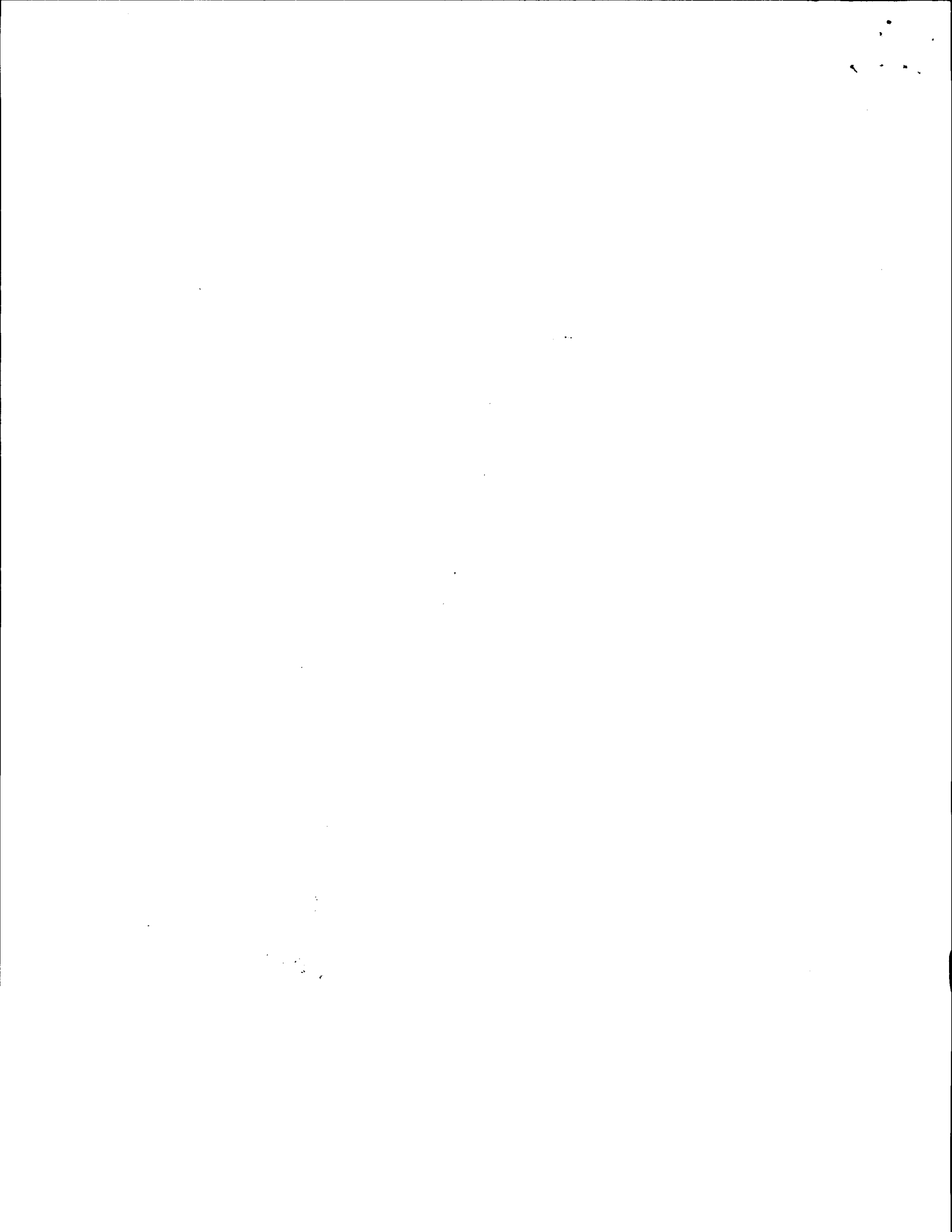
Directed Administration to provide off-agenda report relating to consistency between Federal Aviation Regulations (FAR) Part 150 Noise Compatibility Planning Study and Regional Airport Master Plan Study.

cc: MSM
JTE
JSL

Distribution

9/22/99 - Approved transmittal to: Ruby Johnson, Roads and Airports /ml

Melania O. Layton



County of Santa Clara

Roads and Airports Department

11 Skyport Drive
San Jose, California 95110-1302

Approved Accepted Adopted Denied Presented

BY THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CLARA
Phyllis A. Perez, Clerk of the Board

By Phyllis A. Perez
Deputy Clerk

Date: SEP 14 1999



RA-6

TRANSMITTAL MEMORANDUM

Prepared by: Gamini Rajapakse S. D. 1, 2, and 5
Reviewed by: Siva Darbhamulla City: San Martin, San Jose, Palo Alto
Submitted by: Jerome T. Bennett Date: August 25, 1999

COUNTY BOARD OF SUPERVISORS: Agenda Date: Sept. 14, 1999 Item No. 47

FROM: MJM Michael J. Murdter, Director
Roads and Airports Department

SUBJECT: APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION
FOR GRANT TO UPDATE THE MASTER PLAN AND BUSINESS
PLAN FOR THE THREE COUNTY AIRPORTS

RECOMMENDED ACTION:

It is recommended that the Board of Supervisors authorize staff to submit an application for Federal Aviation Administration (FAA) grant funds in the amount of \$650,000 to prepare an Airport Master Plan and Business Plan update for the three County airports (Palo Alto Airport, Reid-Hillview Airport and South County Airport) in accordance with the attached scope of work and cost estimate.

FISCAL IMPLICATIONS:

The Recommended Action has no impact to the County General Fund. During the Department's June 1999 budget hearing, the Board approved a \$10,000 General Fund expenditure sufficient to develop and complete the grant application. Those funds reside in the Airports Enterprise Fund (608-1922-0061-2322 "Professional Services").

COUNTY BOARD OF SUPERVISORS AGENDA DATE: September 14, 1999

SUBJECT: APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION FOR GRANT TO UPDATE THE MASTER PLAN AND BUSINESS PLAN FOR THE THREE COUNTY AIRPORTS

A 10% local match of the FAA-approved grant amount will be required. The local match will be allocated from the Airport Enterprise Fund at the time of grant acceptance. If the approved grant amount is insufficient to fund the proposed scope of work, either the local match will need to be increased or the scope of work reduced.

CONTRACT HISTORY:

There is no contract history related to the grant application per se. A small Agreement for Services with Harris Miller Miller & Hanson Inc. (HMMH) was executed to prepare the grant scope-of-work and application package.

REASON FOR RECOMMENDATION/BACKGROUND:

The Department proposes to submit a grant application to the FAA for funding to prepare an update to the Master Plan and Business Plan for the three County Airports as indicated in the attached memorandum dated July 20, 1999. The draft scope of the update (attached) was included in the Department's transmittal for the August 19, 1999 Housing, Land Use, Environment and Transportation Committee (HLUET) meeting. At that meeting, staff recommended that the item be agendized for the September 14, 1999 Board of Supervisors meeting instead of August 31, 1999 as originally planned in order to give the Board staffs additional time to review and comment on the scope of the proposed study. The FAA Airports District Office (ADO) concurred with staff's proposed timeline for submission of the grant application.

The major tasks of the master planning process include:

- Defining the roles of each airport.
- Forecasting aircraft activity levels (operations).
- Identifying facility needs to meet demand.
- Preparing an airport layout plan, building area plan, and airspace plan for each airport.
- Defining appropriate noise and safety mitigation measures.
- Evaluating environmental effects of the proposed plans.
- Developing a business plan and implementation plan to financially support proposed development.
- Preparing an Airport Master Plan for each airport containing all of the material described above.
- Conducting an extensive program of public information/participation meetings

COUNTY BOARD OF SUPERVISORS AGENDA DATE: September 14, 1999

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- Providing Spanish, Vietnamese and Russian (Palo Alto only) translation services at public meetings. Summaries of all discussion papers and draft documents will be translated into these languages.

The estimated cost of the update is \$650,000. Subsequent to FAA grant approval a final scope of services and budget will be prepared.

CONSEQUENCES OF NEGATIVE ACTION:

- Staff will not be able to update the existing airports master plan and develop a business plan for the three County airports.
- Anticipated FAA grants and local matching funds for project will be forfeited.

STEPS FOLLOWING APPROVAL:

The Clerk of the Board of Supervisors shall send a copy of the approved transmittal to Ruby Johnson, Roads & Airports Department, 101 Skyport Drive, San Jose, CA 95110.

Attachments: (1) Roads & Airports Dept. memorandum dated July 20, 1999
(2) Part IV - Program Narrative (Scope of Work)

CC: Johnnie Lee, Fiscal Officer
Bill Mesusan, Budget Officer
JRR