

# County of Santa Clara

Roads & Airports Department

Airports Division  
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May 31, 2013

## Waiting List Annual Maintenance Fee Policy

Beginning July 1, 2008, all waiting list applications must be accompanied by a annual non-refundable waiting list maintenance fee as specified in the *Schedule of Fees and Charges for Santa Clara County Airports*. During the year, collection of the annual maintenance fee will be pro-rated based upon the **month** in which an application is submitted.

The pro-rated amount, rounded to the nearest \$0.50, will be calculated each year and provide for use when accepting new waiting list applications.

This fee may not be paid in advance.

### The Pro-Rated Fees for FY14 Are:

Annual Waiting List Maintenance Fee		\$55.00
July	2013	\$55.00
August	2013	\$50.50
September	2013	\$46.00
October	2013	\$41.50
November	2013	\$36.50
December	2013	\$32.00
January	2014	\$27.50
February	2014	\$23.00
March	2014	\$18.50
April	2014	\$14.00
May	2014	\$9.00
June	2014	\$4.50

Waiting list applications processed during the months listed above shall be charged the corresponding pro-rated annual maintenance fee. Consequently an application that is processed September 1 will pay the same amount as an application processed on September 29 where an application submitted October 1 will pay a slightly reduced amount.

This is an annual fee. A notice will be mailed to the address on file, but just like the monthly rent payment, failure to receive the notice does not negate their requirement to pay the fee on time. Fees will be collected during July with those who have not paid by August 1 being dropped from the list and their refundable deposit returned.