

# **ROADS AND AIRPORTS DEPARTMENT**

## **Airports Division**

**1st Quarter Staff Report  
January, February, March 2021**

### **Repairs/Projects in Progress**

#### **COVID-19**

Beginning in mid-March, airport staff implemented a number of temporary internal procedural changes to services provided to the public as a result of the COVID-19 pandemic. The terminal building at RHV has remained closed and locked to the general public, with access limited to airport staff, members of law enforcement, and individuals there to conduct airport business. To limit the spread of the virus, airport staff have been following State, Federal and County-wide guidelines regarding inter-personal contact, sick procedures and sanitization of workspace. The airport has remained fully operational and available to the flying public without restriction.

#### **RHV Lighting and Signage**

The General Fund as loaned the Airport Enterprise Fund approximately \$1,000,000 to complete a signage rehabilitation project at the Reid-Hillview Airport. This project will address the signage issues the FAA has reported in the past. Kimley Horn initially completed a survey of the airport lights and signs and put together a scope of work to replace the lights and signs while bringing them into conformance with current design standards. This project should break ground in the 2<sup>nd</sup> or 3<sup>rd</sup> quarter of 2021 and be completed in early 2022.

#### **Grant Requests**

The County is working with the FAA on a reimbursement grant for the paving work completed at San Martin Airport. The grant request and the necessary documentation has been submitted to the FAA Airports District Office.

#### **RHV Hangar Repair**

Staff continues to work with the county insurance carrier for agreement on the cost of repair to the two hangars damaged in the November automobile accident at RHV. The insurance carrier estimated repair costs to be approximately 50% of the quote received. Additional documentation was requested by the carrier to explain the cost differential. That documentation has recently been submitted to the carrier.

#### **Lead Report and RHV FBO Leases**

The lead report, written by Dr. Sammy Zahran, was originally scheduled to be heard by the Board of Supervisors at their May 25, 2021 meeting, however delays in obtaining the desired peer review have delayed release of the report. It is now scheduling to be heard by the Board of Supervisors at their August 17, 2021 meeting beginning at 6:00 P.M. The report will be presented to various community groups the week prior to the Board meeting. The strategy for handling the long-term FBO leases at RHV, all of

which expire on December 31, 2021, are also planned to be discussed at this Board meeting.

### **RHV Redevelopment Study**

There has not been much advancement on the RHV redevelopment study since our last report. Information on the study can be found on the County website, [www.sccgov.org/RHV](http://www.sccgov.org/RHV)

### **Staffing Changes**

No recent staffing changes have occurred.

### **Accidents and Incidents**

#### **RHV – January 4<sup>th</sup>**

The fence around the parcel of property at Tully and Capital Expressway was damaged when a unknown vehicle ran through it. The area was being used by a construction contractor at the time as a storage yard. The occupant made the necessary fence repairs.

#### **RHV – March 13<sup>th</sup>**

A Piper PA-46 aircraft lost control upon landing on Runway 31R. The aircraft ended up in the grass with minimal damage.

Report Date: June 2021

Reporting Period: January 1 - March 31

	Reid-Hillview Airport			San Martin Airport		Airport System		
Parking	Hangar	Shelter	Tie-Down	Hangar	Tie-Down	Hangar	Shelter	Tie-Down
Total Spaces	144	52	173	157	90	301	52	263
Occupied	136	39	29	111	19	247	39	48
Vacant	8	13	144	46	71	54	13	215
Account Closures	6	4	3	2	0	8	4	3
New Accounts	5	2	2	4	1	9	2	3
<b>Waiting Lists</b>								
Total Applicants	7	0	0	0	0	7	0	0
Inactive	2	0	0	0	0	2	0	0
<b>Revenue &amp; Expenditures YTD</b>								
Percent of fiscal year elapsed			75%		75%			75%
Percent accrued annual revenue (Obj 2)			82%		88%			84%
Revenue Estimated			1,894,050		698,500			2,592,550
Revenue Realized			1,558,216		617,904			2,176,120
Percent Object 1 expended (personnel)		\$ 504,010	80%	\$ -	0%	\$ 915,534	77%*	
Percent Object 2 expended (general expenses)		\$ 286,150	94%	\$ 138,360	84%	\$ 883,781	68%*	
<b>Aging Report</b>								
	Days Late	Account Qty	Amount Due	Account Qty	Amount Due	Account Qty	Amount Due	
	60	6	5,217	6	5,472	12	10,689	
	90	3	7,821	2	1,314	5	9,135	
	120	5	23,908	3	11,992	8	35,900	
* where applicable, total includes administration expenses	<b>Total</b>	<b>14</b>	<b>36,946</b>	<b>11</b>	<b>18,778</b>	<b>25</b>	<b>55,724</b>	



