

# ROADS AND AIRPORTS DEPARTMENT

## Airports Division

4th Quarter Staff Report  
October, November, December 2021

### Repairs/Projects in Progress

#### **RHV Lighting and Signage**

The contract for design of the RHV lighting and signage project is ongoing with the expectation of finalized plans in the spring of 2022. Once construction begins, it is expected to take approximately four months to complete.

#### **RHV Paving**

Staff is putting together a project to pave the aircraft parking ramp, including the hangar areas, at Reid-Hillview. Plans are in their preliminary stages at this time.

#### **Grant Requests**

The County received a \$570,000 FAA Airport Improvement Program (AIP) grant for San Martin Airport. The funds were used to reimburse the County General Fund for the cost of paving and marking the San Martin runways and taxiways in 2018.

#### **Deposited Lead Study**

County staff continue to make progress on contracting a consultant to study and report on the prevalence of lead on the surface in and around the airport.

#### **Staffing Changes**

Four Airport Operations workers positions have been filled. Recruitment for a new Airport Business Manager position is in progress.

March 2022 Update: One Airport Operations Worker has taken a promotion with another airport. Staff is currently attempting to fill the vacancy left by his departure. An offer has been accepted to a candidate for the Airports Business Manager position. A start date is forthcoming.

#### **Reid-Hillview FBO Lease**

New one-year agreements were executed for four of the original nine leaseholds. On January 1, 2022, the County took over management of the remaining five leaseholds and ownership of the four fuel tanks. Subtenants of the five leaseholders that the county will manager have been offered a new rental agreement at similar rates to what they were paying.

#### **Unleaded Fuel**

Beginning on January 1, 2022 100LL (100 Low Lead) avgas is no longer available for sale at Reid-Hillview Airport.

The County has purchased two new avgas fuel trucks to be used for UL94 and is working towards become the provider of fueling services at Reid-Hillview. Development

of the fueling program will accelerate once the Airports Business Manager position has been filled.

### **Litigation**

The County is currently involved in three legal cases involving the airports. In Christine Decker vs County of Santa Clara, the County is being sued for the attempted closure of Reid-Hillview Airport. In Anissa Mohler vs the County of Santa Clara, the County is being sued for supposed poor maintenance of the airport.

On December 22, Mark McClardy, the FAA Director of Airports Division for the Western Pacific Region notified the County that the FAA has started an informal investigation under 14 CRF 13.1. The impetus for this notice was the County's decision to eliminate the sale of leaded avgas from Reid-Hillview and San Martin Airports as of January 1, 2022.

#### March 2022 Update:

- The Muller case has been dismissed.
- The Decker case has litigation ongoing.
- While no decision has been reached regarding the FAA's Part 13 investigation, the County and the FAA continue to exchange correspondence.

### Accidents and Incidents

#### **RHV – December 18**

RHV ATCT staff notified Airport Operations that an individual had crossed taxiway Zulu on foot near Tradewinds Aviation. Ops staff responded and discussed the incident with the person(s) who were near an aircraft in the transient area. A report was filed, and the individuals contact information given to the ATCT.

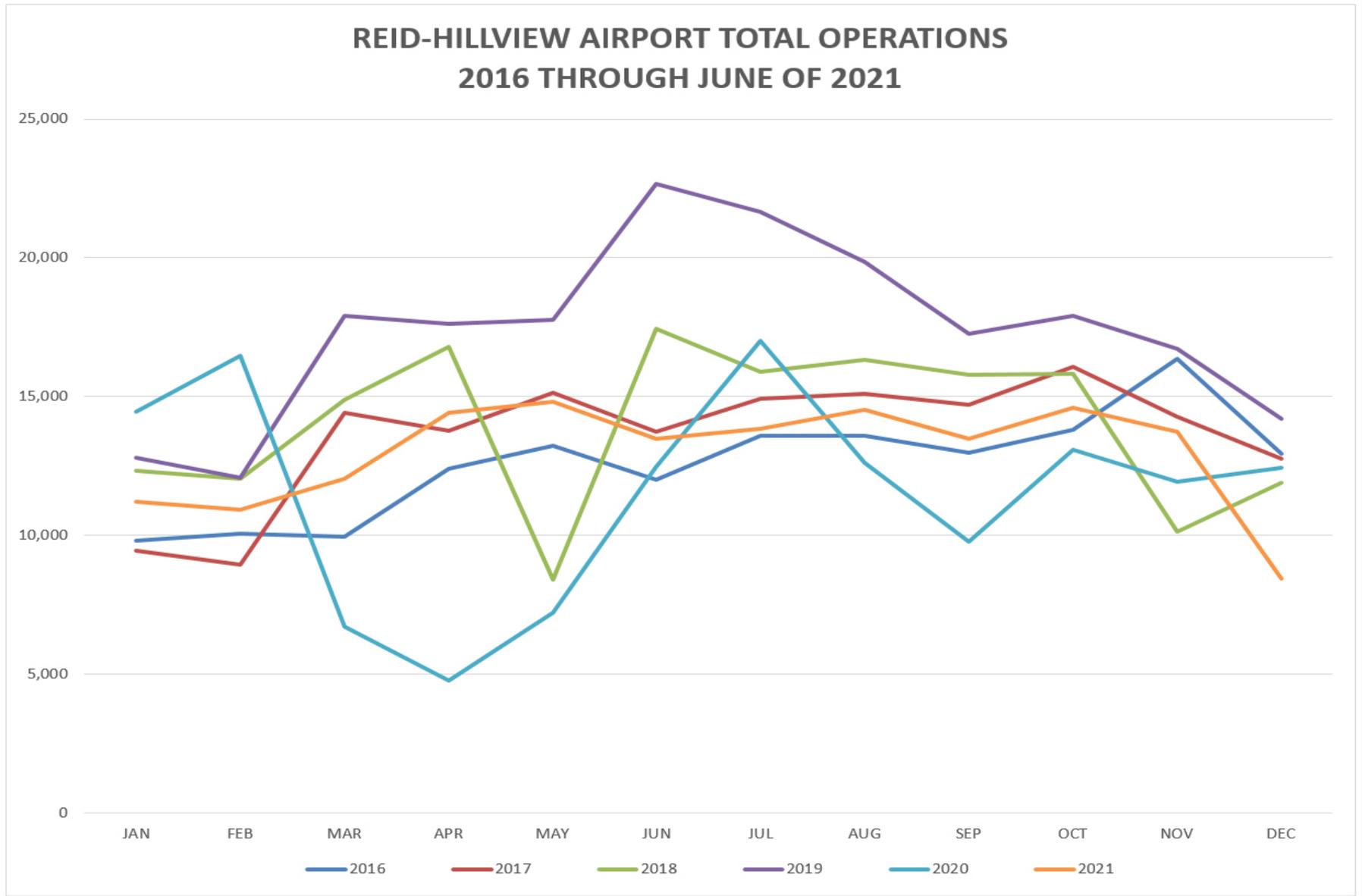
## By The Numbers

Report Date: 3/22/2022

Reporting Period: October 1 - December 31, 2021

	Reid-Hillview Airport			San Martin Airport		Airport System *		
Parking	Hangar	Shelter	Tie-Down	Hangar	Tie-Down	Hangar	Shelter	Tie-Down
Total Spaces	144	52	173	157	90	301	52	263
Occupied	140	44	37	127	18	267	44	55
Vacant	4	8	136	30	72	34	8	208
Account Closures	0	1	5	2	0	2	1	5
New Accounts	1	1	0	2	1	3	1	1
<b>Waiting Lists</b>								
Total Applicants	10	0	0	7	0	17	0	0
Inactive	2	0	0	1	0	3	0	0
<b>Revenue &amp; Expenditures YTD</b>								
Percent of fiscal year elapsed			50%		50%			50%
Percent of accrued annual revenue (Obj 2)**			53%		61%			65%
Revenue Estimated			1,870,850		1,062,000			2,932,850
Revenue Realized**			1,157,664		761,324			1,918,988
Percent Object 1 expended (personnel)		\$ 358,058	54%	\$ -	0%	\$ 658,473		53% *
Precent Object 2 expended (general expenses)		\$ 229,362	57%	\$ 131,741	93%	\$ 650,438		46% *
<b>Aging Report</b>								
	Days Late	No. Act.	Amt Due	No. Act.	Amt Due	% Late	No. Act.	Amt Due
	60	5	\$ 4,431	6	\$ 5,061	3.0%	11	\$ 9,492
	90	4	\$ 10,251	2	\$ 2,634	1.6%	6	\$ 12,885
	120	5	\$ 34,419	6	\$ 37,961	3.0%	11	\$ 72,380
	<b>Total</b>	<b>14</b>	<b>\$ 49,101</b>	<b>14</b>	<b>\$ 45,656</b>	<b>7.7%</b>	<b>28</b>	<b>\$ 94,757</b>
* Where applicable.								
Total includes administration expenses								

# Operations Count



## SAN MARTIN AIRPORT TOTAL OPERATIONS 2016 THROUGH JUNE OF 2021

